## Easily see your upcoming subscription revenue %

This article applies to:

There are many reports that show payments and sales, this particular report focuses on the recurring orders revenue generated by your business. This report will enable you to see the next billing date for all of your recurring orders so that you can predict what your upcoming monthly revenue may be (based on today's current snapshot in time)

1. Click on **Reports** under the Reporting column in the main nav

Q ▼ Find a contact +			
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erce Setup	Branding Center	Reports	
	Billing & Account Info	Analyt	
Setup	Users	Data Cleanup	
oorap	Import Data		

2. Find the Recurring Order Search

Q recurr	
Report name	Description
Recurring Order Search	View all Recurring Orders
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3. Click on Edit Criteria / Columns



4. Select the Misc Criteria tab

k Edit Filters - Google Chrome			
Recur	martyc.infusionsoft.com/Reports/searchTemplate.jsp?reportClass=Sub		
Actions ~	Search Misc Criteria Custom Fields Columns		
1 results	With ANY of these Tags ~		
Edit	Type to search		
[Edit]	Tags 2 With ANY of these Tags ~		

5. In the Next Bill Date Interval, choose Next 30 days or whatever time-frame you would like to view

Last Billed Custom Interval	days ago and/or
Next Bill Date	
Next Bill Date Interval	Please select one
Billing Amt	Please select one Today
Auto\$	Next 7 Days NEXT 15 days
Cycle	Next 30 Days NEXT 60 days Next 90 Days
	WEEK

## 6. Click OK

Cancel Reset Filters
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