Delete quotes in bulk %

This article applies to:

1. Go to E-Commerce > Reports

	Email & Broadcasts	Orders	Billing & Account Info
ès	Lead Generation	Products	Users
ners	Templates	Payment Setup	Import Data
	Dynamic Content	Actions	Data Cleanup
rations	Legacy	Promotions	Analytics
		Legacy	
ttings	Reports Settings	Reports Settings	Reports Settings
Adams	\$15.00	SENT	nisl elementum@cursus ora

2. Scroll down to the bottom report: Quote Status Search

	Credits Issued Report Report showing credits issued within a certain timeframe.	
	Digital Product Key Report Report showing how many of your digital Product keys have	been assigned.
	Quote Status Search Check the status of quotes that you have sent.	Ŋ
s/searchTem	nplate.jsp?reportClass=Quote	170.0.458486

3. Click New Search to select your search criteria

E-Commerc	e Setup	Orders 🗸	Products 🗙	Payment Setup
Quote	Stat	us Sea	arch	
Actions ~	New Se	arch Edit	Criteria/Columns	Save
3_{results}	Ċ)		
□ ~	Title	c	Contact Name	Total

4. Click Search

Total 0.00 Quote Sent Email	\$ - 0.00
Search Reset Filters	

5. Click the Actions button and select Delete Quotes from the drop-down

Quote Status Search					
Actions ~ New Search Edit Criteria/Columns Save Print					
Q Search					
Apply Action Set	▲ Ict Name	Total	Stati		
Apply/Remove Tag					
Assign to Company		\$20.00	DRA		
Create Opportunities	ard Adams	\$15.00	SEN		
Create Referral Partner Referral	ard Adams	\$20.95	ACC		
Create a Task		170.0 459496	5		
Create an Appointment					
Delete Contacts					
Delete Quotes					
Export					
Mass Update Contacts					