Sequence Step Recipients report %

This article applies to:

Max Classic

You are currently only able to see results from the last 30 days

The Marketing Sequence Step Recipients report shows contacts that have received an item from an automated sequnce in one of your campaigns.

This report includes all existing contacts who have received the selected step (e-mail, voice broadcast, etc). It does not include deleted contacts, which may result in a difference between the total number of records displayed in the report and the number displayed on the step in the Campaign Builder.

1. Navigate to Marketing > Reports

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My Nav	CRM	Marketing	E-Commerce E-Commerce Setup Orders		
Basic Training	Contacts	Campaign Builder			
Initial Setup	Companies	Email & Broadcasts			
Dashboard	Opportunities	Lead Generation	Products		
My Day	Referral Partners	Templates	Actions		
	Visitors	Dynamic Content	Promotions		
	Zapier Integrations	Legacy	Legacy		
Edit my nav	Reports Settings	Reports from Settings	Reports Settings		

2. Click Sequence Step Recipients



3. Enter any search criteria including specific campaigns or sequences to limit the the report to searching

First Name	starts with v	
Last Name	starts with 🗸	
Primary Email	starts with 🗸	
Campaign	DND - Jon's Campaign DND - Jon's Follow-Up DND - Trigg dnd fitness internal	•
	DND Jimmy Tall art DND Phillip / Rogan DND Retay	-

4. Set time frames to search for by entering exact dates or selecting a date interval

Flow Item	Please select one	
	Today	
Tags	Last 7 Days	
	Last 30 Days	
	Last 90 Days	
	Last 12 Months	
Tags 2	This Week	
	This Month	
	This Year	
	Week To Date	
Processed Date	Month To Date	
Trocessed Dute	Year To Date	
Processed Date Interval	Please select one 🗸 🗸	

5. Click Search

Tags 2	With ANY of these Tags	~
	Type to search	
Processed Date	-	
Processed Date Interval	This Month	~
Processed Date Custom Interval		days ago and/or
Search Reset Filters		

6. Your report will include existing contacts that have received a selected step, along with the name of the campaign, sequence, step and date the action was processed

1 results				50 v per page	
	Name	Campaign Name	Sequence Name	Step Name	Processed Date
	Adrian Grullon reyes	DND Jimmy Talbert	follow up	follow up	9/9/2020 11:49 AM