Delete a Merchant Account %

This article applies to:

Important Note! Click Here for important step-by-step instructions if you are switching to a new merchant account and have existing orders that need to be converted over to the new merchant account. Any order forms or shopping cart pages associated with this account will no longer continue to function.

My Nav	CRM	Marketing	E-Commerce	Admin
Basic Training	Contacts	Campaign Builder	E-Commerce Setup	Branding Center
Initial Setup	Companies	Email & Broadcasts	Orders	Billing & Account Info
Dashboard	Opportunities	Lead Generation	Products	Users
My Day	Referral Partners	Templates	Payment Setup	Import Data
	Visitors	Dynamic Content	Actions	Data Cleanup
	Zapier Integrations	Legacy	Promotions	Analytics
			Legacy	

1. Go to E-Commerce > E-Commerce Setup

2. Click on Payment processing

		Payment processing	Quotes and
age all your	>	Select and set up your preferred payment processors	Manage your Invoices temp
bscriptions, rring Orders	>	Learn about payment processing 🖸	Learn about quo

3. Select the Merchant account to delete



4. Click Edit

Other Credit Card Processors	
Merchant account to use:	
PowerPay w/ Authorize.NET	Edit Add new
Require CVC Credit card types accepted:	
Visa	
MasterCard	
Discover	
American European	

5. Click Delete

American Expre	Test Mode	
	Send Transaction Email Yes 🔘 No 💿	
	Save Delete	
Checks		

6. Confirm that you understand that any order forms or shopping cart pages associated with this account will no longer continue to function.

