How to view & print your Keap invoices ${\ensuremath{\$}}$

This article applies to:

1. Go to Admin > Billing & Account info

My Nav	CRM	Marketing	E-Commerce	Admin
Basic Training	Contacts	Campaign Builder	E-Commerce Setup	Branding Center
Initial Setup	Companies	Email & Broadcasts	Orders	Billing & Account Info
Dashboard	Opportunities	Lead Generation	Products	Users
My Day	Referral Partners	Templates	Payment Setup	Import Data
	Visitors	Dynamic Content	Actions	Data Cleanup
	Zapier Integrations	Legacy	Promotions	Analytics
			Legacy	

2. Click View billing history

Update account details	Update billing address
Vour povmont motho	d
Your payment metho	d:

3. Find the invoice you want to view or print and click the **Download** link next to it.

