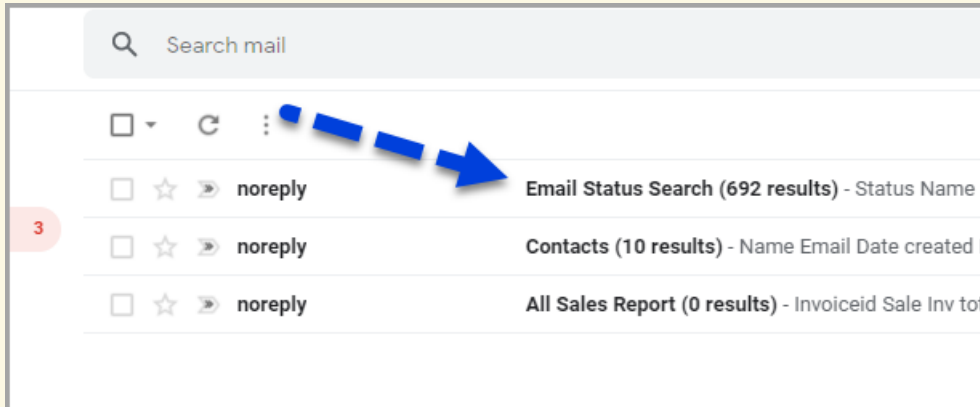


Automatically Email Reports

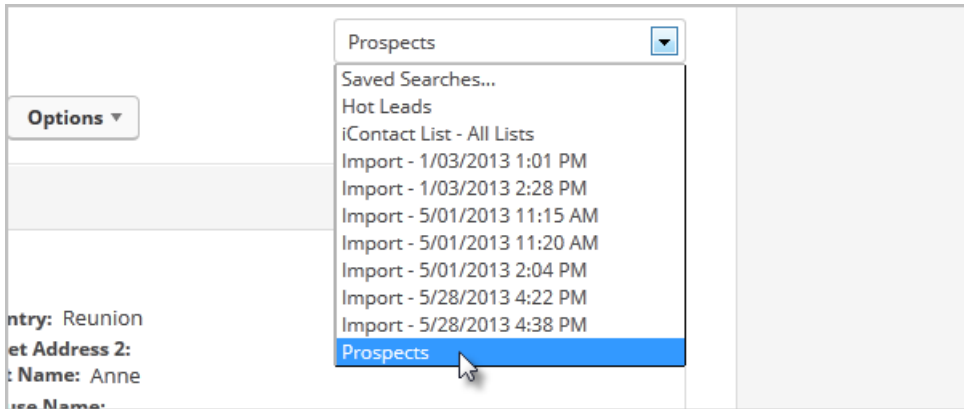
This article applies to:

Once you create a [saved search](#) or report, Max Classic can automatically email you an updated report on a recurring basis.

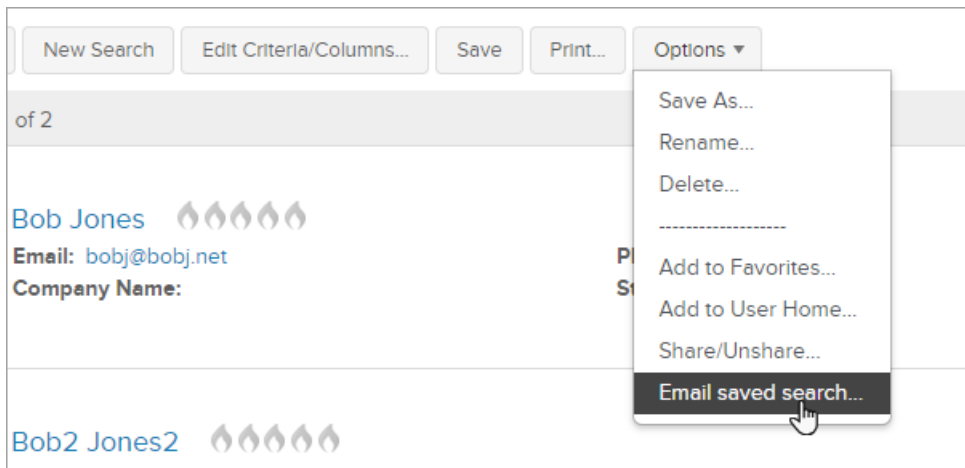
Note that you are unable to change the subject line of a report email.



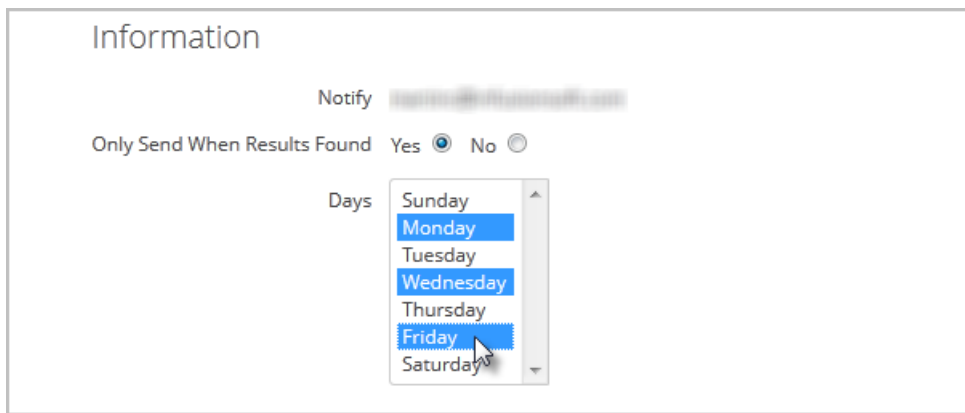
1. Pull up a Saved Search or Report



2. Click on Options, and select Email Saved Search



3. Select the frequency for the email report. Hold down the **CTRL** key (or the **Command** key on a Mac) on your keyboard to select more than one day.



4. Click on the **Save** button, or **Save and Send Now** (to get a copy of the report right away.)

